

END OF YEAR HOLIDAY PAY CHECK

SUE 22, that last one for 2010, shows 26.00 FTTEs of usage for those who were fully employed last year. Where 2 or more teachers worked in the same position with no overlap, their combined usage should also be 26 FTTEs, but holiday pay might mean that the total is higher than 26 FTTEs.

If you have not already requested a banking staffing adjustment for holiday pay for such people, complete a "Request for Banking Staffing Adjustment" (Payroll website) showing the start and end dates for the teachers concerned and fax it to resourcing.